



September 2024

Dear Parent / Carer

Admission to Reception Class – September 2025 Entry

Thank you for your enquiry regarding the availability of a place for your child in our school. The Gateshead Local Authority *Admission to Primary School* booklet, giving you all of the information and forms you need to make your application, is available on Gateshead Council's website [Primary school admissions - Gateshead Council](#)

I would also recommend you visit our website for an impression of life at Fellside: www.fellsideprimary.co.uk

This school has an agreed intake limit of 30 places. The Local Authority will allocate places using their Admissions Policy described in the Information for Parents booklet (see above).

If the school is over-subscribed, places will be allocated to children whose parents have put the school as any ranked choice on the application form. This is called the 'Equal Preference System', and among those children, priority will be given in the order outlined in the booklet referenced earlier.

To apply for a place please apply online direct to Gateshead Council. **All requests for admission should be received by 15th January 2025.**

Should the school be over-subscribed and unable to offer a place for your child, you would still have the right of appeal against the decision of the School Governors and details of this procedure will be sent to you at the appropriate time.

In order to keep our records accurate, please inform the school immediately if, for any reason, you decide to withdraw your request for a place for your child or if you change your address.

Visits to Fellside

We have nominated a series of dates to deliver tours (around 45 minutes) for you to meet with us and to find out more about our school and provision. Please email our Administration Manager, Julia Knox, if you would like to book a place: juliaknox@gateshead.gov.uk

Monday 7th October **2pm**
Tuesday 19th November **2pm**

Please indicate your family group size (maximum of x2 adults), stating your name, contact details and your preferred date/time.

We look forward to receiving your application and I hope to meet you on one of our school tours in the coming weeks.

Yours sincerely

Mrs Caroline Green
Head Teacher